



Spring Gardens Primary School

Headteacher – Mr Tim Jones

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Thursday 13th March 2025

Re: Parent Voice

Dear Parent/Carer,

I would like to start a Parent/Carer Voice group at Spring Gardens. The focus of the group is for parents/carers and school leaders to come together and discuss areas that the school is doing well in or areas that either school or parents feel we could improve. The meetings would give chance for discussion and a possible sounding board to move forward with. Clearly, the overall aim for this group is to continue to ensure that our school offers the children the best education and opportunities possible.

Attached to this letter you will find a copy of the terms of reference for the group. This sets out the purpose and limitations. Please read through and make sure they are parameters that you feel able to work within.

I plan to run the group at least termly but hopefully half termly and have set Thursday 1st May 2:15pm as the date and time for the first meeting. Meetings will be held in the school's meeting room.

If this is something that you would be interested to be part of, please either [complete this form](#), email or ring the school office so we can create an attendance register and to ensure you receive any further information. The focus for the first meeting will be on communication, the methods that school uses and how effective these are.

If you have any further questions please feel free to either email school or speak to me on the yard.

Thank you in advance for your support,

Mr. T Jones

Headteacher